



**MEMO**

**TO:** MGEX Clearing Member  
**FROM:** MGEX Clearing House  
**DATE:** December 27, 2013  
**SUBJECT:** January AJC Option Expiration

This is a reminder that the expiration of January Apple Juice option positions is scheduled for Friday, December 27<sup>th</sup>. All Clearing Members should use the on-line position reporting system to update and verify their January Apple Juice option positions **by 4:00 pm CT**. Clearing Members should press the #7 on the position menu to verify and report the expiring options positions to the MGEX Clearing House. Once verified and following option assignments, the MGEX Clearing House will reset your status which will require a second, one time verification by 8:00 am CT December 30<sup>th</sup> in order to report all other final futures and options positions for the trade day.

Also, any exception forms (to exercise out-of-the money positions or not exercise in-the-money positions) should be submitted by 4:00 pm CT. You should expect to see your assignments at approximately 5:00 pm CT on December 27<sup>th</sup>. Finally, please return the below contact information so that the MGEX Clearing House can reach you after 4:00 pm on Friday. The MGEX Clearing House thanks you in advance for your attention to this matter.

Return the contact information to the Clearing House (E-mail: [clearing@mgex.com](mailto:clearing@mgex.com))

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**PERSONS AVAILABLE FOR OPTION EXPIRATION**

Clearing Member \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_